

# FS-101

## Member Management Training for Financial Secretaries and Comptrollers



### Session Agenda

Where is my training?

FS Responsibilities

Online introduction to  
Member Management  
Council Information  
Member Management  
Member Billing

**Date:** Saturday, September 16, 2017

**Time:** 8:30 a.m.— 12:00 Noon

8:30 a.m. Hospitality

9:00 a.m. Session begins

Fr. Maguire Lounge (downstairs)  
Bring your laptop; WiFi available

Our Chapter will be hosting another FS-101 Supreme Member Management Training for Financial Secretaries and Comptrollers. Other interested council members or other chapters' financial secretaries are also welcome to attend to see how a council's or assembly's records can be maintained through this system.

**RSVP to:**

**Dale Pittman, State Trainer, at**  
[training@kofc-sgvchapter.org](mailto:training@kofc-sgvchapter.org)  
or 626-864-1356